



Charleston Day School

March 15, 2020

Dear Charleston Day School Families,

We have continued to monitor the COVID-19 situation on a constant basis, including seeking insight and input from local medical professionals. I am writing to let you know that we will **close Charleston Day School for classes beginning tomorrow, Monday, March 16**. Because we will prepare for remote learning, **please plan to stop by the school tomorrow (March 16) between noon and 3:30pm to pick up technology (for grades 1-8), books and materials**. This is not a decision that was made lightly and is being made with an abundance of caution for the health and safety of our extended community. To avoid any undue concern, please know that as of this writing there are no cases of COVID-19 within our school community.

Our faculty will meet during the next several days to prepare materials for our [remote learning plan](#), and those materials will be posted to the LMS by Wednesday morning. Please know that our outstanding faculty and administration are working tirelessly. At present, we anticipate testing the remote learning platforms with students on Thursday and Friday. We appreciate your patience and support as we work diligently on behalf of the students, and we will continue to send out more information in the coming days regarding remote learning and other details. Please know that Donia Teagle, the school technology coordinator, will be available to help with any issues that may arise as we move to an online platform. Finally, we will continue to monitor the situation and provide information regarding plans for the weeks following Spring Break at a later date.

These are truly uncharted times for all of us and are likely a source of anxiety and uncertainty for your families. All of us recognize that many of the students have had special events such as field trips or school performances cancelled. It is understandable and normal that they will be disappointed. All of us at CDS are disappointed for them. We have created a [COVID-19 tab](#) on the school website that includes information and resources for you and your children.

Thank you so much for your support and partnership. The Charleston Day School Community is strong and resilient. We will face what comes next together. As always, please don't hesitate to reach out should you have any questions or concerns.

Warm regards,