



Charleston Day School

June 26, 2020

Dear Charleston Day School Families,

I hope all of you have found a little bit of time to relax and recharge. Everyone deserves that and so much more. I'd like to provide an update on our current plans for the 2020-2021 school year. As you know, we are working in consultation with health organizations such as the CDC, the South Carolina Department of Health and Environmental Concerns (DHEC), as well as state and local officials to develop a safe, comprehensive plan for our return to campus. We continue to focus on two major areas in our planning: the health and safety of our community and the educational experience of our students.

In planning for the re-opening of the school in August, we have created three working plans. We continue to focus on returning to campus in August; however, *the plan that will be executed for our school opening will be dependent on the guidance of national, state and local authorities and the current state of the pandemic in South Carolina in early August.*

Following are the basics of the current working plans. Please understand that this situation and our plans are fluid. There will likely be changes and refinements in the coming weeks, and we will make you aware of those changes as they occur.

- **Plan A – On Campus Learning.** The Task Force Team has worked diligently and creatively to develop a classroom configuration that will allow all of our students to be on campus at one time, while maintaining the recommended social distancing requirement of 6 feet of space between students. This plan will require some classrooms, such as the science labs and music room to be repurposed as homeroom classrooms. In addition,
 - Students will remain in their homerooms, and teachers will come to the classrooms to teach. For example, rather than a 5th grade class traveling to history, the history teacher will go to the homeroom classroom to teach. There will be some movement of students from their homeroom classes, such as different math levels in middle school or world language in grades 5 through 8. As a rule, student movement on campus will be minimized.
 - Students will be provided individual materials – no shared supplies.
 - Extra consideration is being given to providing students with frequent breaks for movement and outside time.
 - As part of their school uniform, students will be required to have solid-colored face masks. More details regarding this requirement will be provided as we solidify re-opening plans.
 - Lunch will be eaten in the classroom.

- **Plan B – Modified Remote Learning.** Portions of the campus or individual classrooms move into modified remote learning as a result of a confirmed case of the virus within the school. Keeping the students in a homeroom setting with limited travel allows for portions of the school to move to modified remote learning while those classrooms or areas are deep cleaned and sanitized. Modified remote learning will align more closely with the regular school schedule, allowing other unaffected areas of the school to continue to operate under Plan A.

- **Plan C – Full Remote Learning/Campus Closed.** Should conditions in the community or school warrant or there is a mandated closure, the campus would be closed and all students would be taught remotely. Enhancements to the remote learning plan utilized in the spring of 2020 would be in place. All students would be provided with a school-provided iPad or laptop with appropriate

applications such as Zoom preloaded on the device.

In all cases where students and faculty are on campus

- Additional cleaning and sanitizing procedures will be in place for our facility.
- Daily health checks, handwashing and other health protocols will be in place for students and faculty.
- Visitors on campus will be limited.

As always, the health and safety of our students and faculty are paramount. In addition, we will be guided by the school's mission: to foster scholarship, integrity, respect and responsibility in our students. Please recognize that these plans are a working framework and will be refined in the coming weeks. I am grateful for your trust and partnership and look forward to "seeing" everyone soon.

Warmly,

A handwritten signature in blue ink that reads "Judith". The signature is written in a cursive, flowing style.