Charleston Day School

Part-Time Instructional Assistant

Charleston Day School seeks a Part-Time (approximately 12 -15 hours per week) Instructional Assistant beginning August 2022. Candidate will support elementary classroom teachers in providing day-to-day instruction. Previous teaching experience in an early elementary setting is required.

Expectations:

- Works with students to help reinforce learning objectives in an engaging way.
- Fosters routines and procedures in clear, concise ways to create conditions for positive student behavior.
- Promotes a respectful, kind, positive classroom community.
- Uses appropriate judgement to act in the best interest of students at all times.
- Integrates academics with the teaching of social and emotional skills in an active learning environment.
- Demonstrates cognitive flexibility in a setting where disengaging from one task and responding effectively to another task is essential.
- Participates with other faculty and staff to support the mission of Charleston Day School.
- Adheres to all Charleston Day School policies and procedures with professionalism and competence.

Interested candidates should send a cover letter and resume to registrar@charlestonday.org.

Charleston Day School is a coeducational, K-8 school of 260 students, located in the heart of historic Charleston, South Carolina. The school's academic standards are high, and it is widely respected for its outstanding character education and public speaking programs. The mission of CDS is "to foster scholarship, integrity, respect, and responsibility" in its students. CDS is fully accredited by the Southern Association of Colleges and Schools (SACS) and the Southern Association of Independent Schools (SAIS). For more information on Charleston Day School, please visit our website at www.charlestondayschool.org. Candidates from diverse cultural and ethnic backgrounds are strongly encouraged to apply.