



Charleston Day School

Dear Charleston Day School Community,

We are pleased to share an update regarding the Head of School search and the process we will follow over the coming months to ensure that we have a robust, inclusive and successful search.

Charleston Day has retained Carney, Sandoe & Associates ([CS&A](#)), an internationally recognized education search and recruitment, consulting, and coaching firm, to partner with us in the search for our next Head of School. CS&A brings deep knowledge of independent schools from over 45 years of experience guiding schools through their searches for exceptional heads of school. We are excited to work with [Marsha Little](#) and [Charlie Britton](#) as our consultants. We are confident that our partnership with Marsha, Charlie and CS&A will produce great results.

The Board of Trustees is in the process of assembling a Search Committee whose members will work closely with search co-chairs, Jamie Hood and Ann E. Rice Ervin, and our consultants throughout this process. It will be the responsibility of the Search Committee to screen and evaluate candidates and to make a recommendation to the Board of Trustees, which will make a final decision on the successful candidate.

Our aim is for the search process to be as inclusive and transparent as possible, affording our Charleston Day community multiple opportunities to provide input and to share aspirations for the school with our search committee. An important component of that process will be an on-campus visit with the consultants in late August. They will meet with a wide variety of members from our community while they are here. More details of their visit will be shared in the coming weeks.

Shortly in advance of our consultants' campus visit, we will also seek community feedback through an online survey. Your perspective about the school and its future will be helpful as we consider the leadership profile of Charleston Day's next Head. We can't stress enough how important your feedback is, so please take a moment to complete the survey.

We look forward to sharing additional information in the coming weeks and wish you the very best for what remains of the summer!

Sincerely,

Ann E. Rice Ervin
Head of School Search Co-Chair

James B. Hood
Head of School Search Co-Chair